
	Authorized By:	Salt Lake County Library Board of Directors		
	Subject:	Library Use & Behavior Policy		
	Effective Date	Version #	Revision Date	
	04/28/2008	4	11/13/2017	

Policy Statement

Salt Lake County Library Services exists to serve the residents of the county as reflected in its Mission Statement, Value Statement, and Customer Bill of Rights. In order that all library users may have a pleasant library experience, users are expected to respect the rights of others and to adhere to the following behaviors. This policy applies equally to children and adults.

Regulations

1. County Library services and resources are free and open to the public.
2. Parents or legal guardians are fully responsible for the safety, security, and monitoring of their children while on library property.
 - 2.1 In general, children 8-years-old and under should be with a responsible adult or caregiver who is at least 12-years-old.
 - 2.1.1 Exceptions may be made if the child is able to demonstrate the ability to make responsible decisions regarding behavior and safety.
 - 2.1.2 If a child under 12 is left alone in a library without a parent or caregiver, law enforcement may be called.
 - 2.2 All children, whether they are alone or with their parent or caregiver, are expected to adhere to this Library Use & Behavior Policy.
 - 2.2.1 Anyone under the age of 18 who is not following this policy may be asked to leave and not return unless supervised by a responsible adult or caregiver.
 - 2.3 Unattended children remaining in the library 15 minutes after emergency or regular closing are considered potentially unsafe and law enforcement may be called for the protection of the child.
3. Customers should show courtesy and respect to other customers and staff by using voice, behavior and personal hygiene that will not disturb others, and by complying with requests from County Library staff.
4. Customers should treat County Library materials, equipment, furniture, grounds and facilities in a safe and appropriate manner.
 - 4.1 To protect the safety of all County Library users and staff, use of the following items is restricted.
 - 4.1.1 Skateboards, scooters, rollerblades and like equipment must be carried while in the library.
 - 4.1.2 Bicycles must be placed in bicycle racks provided. Locks are recommended.
 - 4.1.3 Motorized vehicles must provide mobility assistance and not be for recreational purposes.
 - 4.2 The County Library is not responsible for any individual's or group's equipment, materials or personal belongings that are damaged, stolen, or missing.
5. Customers must obey all federal, state, city and county laws and ordinances including, but not limited to, The Utah Indoor Clean Air Act which prohibits smoking in public buildings (UCA 26).

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6. The County Library complies with state and federal regulations relating to the right to be accompanied by service animals. (Utah Code 62A-5b-102 & 104 and ADA Title II Regulation 35.104-35.136) Dogs trained to assist customers with disabilities are welcome. No other animals are allowed in County Library facilities.
7. Light snacks and non-alcoholic beverages are permitted as long as they do not disturb other people or disrupt County Library services.
8. Customers who interfere with the rights of other County Library users or staff may be subject to one or more of the following consequences:
 - 8.1 Revocation of access to library services or resources for a specified period of time.
 - 8.2 Expulsion from the library or library property for a specified period of time.
 - 8.3 Notification of the appropriate law enforcement agency, which may result in subsequent arrest and prosecution.
 - 8.4 Liability for damages to public property or injuries to the public or County Library staff.

Appeal Process

Any person who is expelled from a County Library for longer than twenty-four (24) hours or whose access to County Library services is revoked under this policy may appeal these actions directly to the Library Director. The Library Director’s decision may be appealed to the Library Board of Directors within 14 days of receiving notification of the Director’s decision. The appeal will be scheduled to be heard at the next regularly scheduled Board meeting. The Director’s decision will stand until the appeal is heard.

Approved by the Salt Lake County Library Board of Directors, April 28, 2008. Revised and reapproved by the Salt Lake County Library Board of Directors, August 25, 2014. Revised and approved by the Salt Lake County Library Board of Directors, August 28, 2017. Revised and approved by the Salt Lake County Library Board of Directors, November 13, 2017.

Paul Benner, Board Chair