

Guidelines and Frequently Asked Questions

What is a Create Space?

The County Library is committed to supporting productivity and education in our communities. Create Spaces are areas of the library dedicated to tools and technologies the public may use to fix, create, learn, and share.

Why does the library have a Create Space?

The County Library is committed to supporting interest and education in technology and related skills. The Create Spaces allow the library to support STE[A]M programming and the development of technology skills in an equal-access environment.

Who can use the Create Space?

The County Library's Create Space is available for use by the general public, with some age restrictions. Parents and/or guardians are responsible for their children's safety and behavior in the library—to include their use of the Create Space and the equipment within. Use of the Create Spaces are subject to the County Library policy and guidelines, including Library policy on internet and computer use.

What is the cost?

The County Library Create Space equipment is typically free, but may require a nominal fee in some instances.

What are the requirements for using Create Space?

The County Library's Create is a do-it-yourself space. Users are encouraged to familiarize themselves with the software and hardware before visiting, as assistance may be limited. A Librarian by Appointment can be requested and scheduled based on staff availability.

When can the Create Space be used?

Create Space typically operates during regular County Library hours but may be affected by library programming and staffing. Reservations and walk-in use are not available within the last 30 minutes before closing.

Are there restrictions on what can be created or what if my project fails?

Yes. The following designs, activities, and objects will not be accepted:

- Any item prohibited by local, state, or federal law
- A project judged to be inappropriate for the library

Staff reserves the right to refuse a request.

The user and parents/guardians of minors assume all responsibility for their items and designs. Failure due to machine malfunction will be evaluated on a case-to-case basis by staff.

Copyright Disclosure

The user and parents/guardians of minors are responsible for complying with all copyright, fair use and property laws. County Library equipment and services may not be used to reproduce materials or creations that are subject to copyright, patent, trademark, or license protections.

Liability Disclosure

The user and parents/guardians of minors assume all liability for items and designs created. Some equipment may contain aspects, parts, or components that may involve risk or cause injury to the user if used improperly. Users agree to release The County Library from all rights and claims for liability, damage, loss, or injury arising from using the equipment.

What kind of service and equipment is available?

Equipment varies by branch location. For more detailed information please visit the County Library website or visit a Create Space branch for a tour.

Great! How do I sign up?

A library card is required to make advance reservations for Create Space services. Walk-in requests are accepted but depend on availability. Individuals are required to check in with library staff before using Create Space equipment. For reservations or more information, please contact The County Library.

v4/2025