

SALT LAKE COUNTY LIBRARY BOARD OF DIRECTORS

Approved by the Library Board on October 27, 2025

September 22, 2025 – Administration / Viridian Event Center

Board Attendees:	Board Attendees:	Virtual Board Attendees:
Spencer Romney, Chair	Anastasia Morgan, Vice Chair	Councilmember Natalie Pinkney
Ann Engar	Kaati Tarr	Jessica Strong (joined at 12:57)
Lindsay Vargo	Steven Sokol	
William (Bill) Scarber		

Other Attendees:		
Joey McNamee	Anneliese Booher	Robin Chalhoub
Brad Kendrick	Christa Warren	Jennifer Fay
Kim Welch	Laura Cotter	Luke Rasmussen
Matt McLain	Melissa Haslam	Nyssa Fleig
Sara Neal	Shaun Dimick	Tyler Curtis

Other Virtual Attendees:		
Brent Roberts (Help Desk)	Ann Barrett	Bonnie Bradford
Carrie Hackworth	Davie Bird	Kathy Christiansen
Kim Welch	Liz Anguiano	Maggie Mills
Trudy Jorgensen-Price		

Spencer Romney, Board Chair, called the board meeting to order at 12:35 PM

WELCOME – Joey McNamee, Library Director

Joey welcomed everyone, thanking them for braving the weather and for those assisting with tech and meeting facilitation.

Today, we are in Administration, focusing on the Viridian Event Center, with a tour at the end. The building is adjacent to the West Jordan branch.

APPROVE MINUTES: August 25, 2025 – Spencer Romney, Board Chair

Bill Scarber made a motion to approve the minutes from the August 25, 2025 Library Board Meeting. Anastasia Morgan seconded the motion. The motion passed unanimously.

Board Member:	Vote:
Councilmember, Natalie Pinkney	Aye
Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	Aye
Jessica Strong	n/a
Kaati Tarr	Aye
Lindsay Vargo	Aye
Spencer Romney	Aye
Steve Sokol	Aye

PUBLIC COMMENTS – Spencer Romney

No comments.

CORRESPONDENCE – Joey McNamee

No correspondence.

AGENDA ITEMS

INTRODUCTION TO THE VIRIDIAN EVENT CENTER – Tyler Curtis, Manager

Welcome to the Library's Viridian Event Center in West Jordan. Since opening in summer 2012, the Viridian Event Center has served as the unofficial 19th branch of the County Library system, built to support library programming and large-scale events that bring our community together.

Viridian was created in response to the need for a larger gathering space for library programs, such as the Summer Reading Kickoff, and to fulfill the city's vision for a premier event venue. Thanks to a partnership with the City of West Jordan, who generously contributed land and funding, the Viridian Event Center now offers a flexible space for both library and community events. The city retains special booking privileges, and nine months out, we open reservations to the public.

Over the past 13 years, the Viridian Event Center has received enthusiastic support from the community, board, and administration, and we're proud of the positive momentum and reputation we've built. Our dedicated staff are known for their professionalism and exceptional service, consistently earning praise from event organizers and attendees alike.

INTERNET ACCESS AND COMPUTER USE POLICY – Matt McLain, Associate Director

A few months ago, the Library Board approved updates to our [Internet Access and Computer Use Policy](#). During the state review process, it was noted that our policy did not include a required CIPA (Children's Internet Protection Act) compliance statement. In response, we have revised and streamlined the policy to eliminate duplicate language and clarify expectations.

Updates include:

- **CIPA Compliance:** The policy now explicitly states our compliance with CIPA, which is necessary for eligibility for state and UETN network funding. The policy also addresses prohibited activities such as unauthorized access, gambling, hacking, and scamming, as required by CIPA. For more information, see the [Children's Internet Protection Act](#).
- **Clarity and Consistency:** Redundant or unclear statements have been removed or consolidated to improve readability and ensure the policy is concise and easy to understand.

This policy primarily addresses patron use of computers within our library branches, rather than access to our website. We are evaluating whether a separate statement regarding website accessibility is needed and will consult with our technology team as appropriate.

Lindsay Vargo moved to approve the Internet Access and Computer Use Policy as amended. Ann Engar seconded the motion. The motion passed unanimously.

Board Member:	Vote:
Councilmember, Natalie Pinkney	Aye
Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	Aye
Jessica Strong	n/a
Kaati Tarr	Aye
Lindsay Vargo	Aye
Spencer Romney	Aye
Steve Sokol	Aye

EARLY HOLIDAY CLOSURES – Joey McNamee

The County has identified specific holidays during which library traffic is typically low, and many patrons and staff wish to spend time with their families. Based on past experience, we recommend the following early closures:

- **Thanksgiving Eve:** Close early at 6:00pm
- **Christmas Eve:** Close early at 2:00pm
- **New Year's Eve:** Close early at 6:00pm (When New Year's Eve falls on a Saturday, the library will close at 6:00pm as regularly scheduled.)

Bill Scarber moved to approve the early holiday closures as written. Ann Engar seconded the motion. The motion passed unanimously.

Board Member:	Vote:
Councilmember, Natalie Pinkney	Aye
Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	Aye
Jessica Strong	n/a
Kaati Tarr	Aye
Lindsay Vargo	Aye

Spencer Romney	Aye
Steve Sokol	Aye

CLOSED SESSION TO DISCUSS A REAL ESTATE MATTER – Joey McNamee

Board members were reminded of the legal requirements for conducting a closed session. It was emphasized that a quorum of five members is necessary, and a two-thirds majority of those present must vote to close the meeting. It was noted that no votes would occur during the closed session, except for a vote to reopen the meeting.

Chair Spencer Romney stated the board would proceed to vote on closing the meeting to discuss a real estate matter concerning specific library locations, in accordance with Utah law. This session took place on September 22, in the board meeting room in Library Administration.

In addition to the board members in attendance, the board invited the following members:

- Library Director, Joey McNamee
- Community Services Director, Robin Chalhoub
- District Attorney, Annaliese Booher
- Construction Project Manager, Luke Rasmussen
- Office Manager, Melissa Haslam
- Tech Support, Jennifer Fay

Bill Scarber moved to close the meeting to discuss a real estate transaction that is not yet public and could jeopardize pricing and availability for the purposes stated. Lindsay Vargo seconded the motion. The motion passed unanimously.

Board Member:	Vote:
Councilmember, Natalie Pinkney	Aye
Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	Aye
Jessica Strong	n/a
Kaati Tarr	Aye
Lindsay Vargo	Aye
Spencer Romney	Aye
Steve Sokol	Aye

The meeting was reopened to the public at 1:15 pm. No motion was made as the closed session was for informational purposes only.

DIRECTOR'S REPORT – Joey McNamee

Building Update: Library Operations Center

Joey provided an update on the progress of the Library Operations Center. We appreciate the board's approval to proceed with purchases this spring. Our team is collaborating with MSR Design on the redesign, and we recently held a kickoff meeting to gather input from future occupants of the space. MSR Design has also toured our current locations to better understand our needs and is actively assisting us in developing an effective design.

Collection and Resources Services (CRS) and Community Engagement teams are currently operating from the garden level of Whitmore, making the most of a suboptimal space. Despite these challenges, CRS successfully manages hundreds of deliveries every month from this central hub. We are excited about the prospect of a new facility that will better support our operations and allow us to evaluate and improve our processes. While the building holds great potential, it will not be ready to host a Board meeting until 2027. Tours for Board members will be scheduled as the project progresses.

Library Staff Day

We are preparing for our Staff Day, which is held on Columbus Day, every calendar year ending in an odd number. Our planning team is working diligently to create a meaningful event that brings staff together from across the system.

During Staff Day, we will unveil our updated strategic plan, which has been in development for about a year with input from multiple staff positions. The mission statement will remain, but we have added new pillars and additional information to guide our work. The event will also feature games and a guest speaker, providing opportunities for team building and connection.

COMMUNITY ENGAGEMENT UPDATE – Matt McLain, Tyler Curtis, Nyssa Fleig (Lifelong Learning Manager), Kim Welch (Early Learning Manager, Acting-In)

Viridian Event Center

The Viridian Event Center continues to serve as a vibrant community gathering space, hosting a wide range of library and community programs. In the past year, we welcomed over 44,000 attendees across 216 events, including concerts, specialty programs, and large-scale community celebrations. Approximately 60% of events are library-sponsored, with the remainder supporting local non-profits, schools, and city initiatives. Notable recent events include the Centenarian Luncheon with the governor and monthly concerts that draw significant crowds. Viridian also provides resources such as event equipment for branch use and supports innovative programming like Adult Night Out and Chalk the Walk, ensuring both educational and entertaining experiences for all ages.

Lifelong Learning

The Lifelong Learning team coordinates system-wide signature events and outreach initiatives, focusing on engaging patrons of all ages. Major programs include Summer and Winter Reading, O.W.L. Camp, Spy Camp, and ToshoCON, each attracting thousands of participants annually. The team also partners with schools, health organizations, and the justice system to deliver targeted programming, such as Level Up for third graders and Read Together for incarcerated parents. Lifelong Learning supports branches with program kits and resources, and collaborates with community partners to expand access and impact. The team's efforts are bolstered by a dedicated staff who manage logistics, partnerships, and ongoing program development.

Early Learning

The Early Learning division is dedicated to nurturing a love of reading and supporting school readiness for young children and their families. Programs include storytimes, outreach to clinics and hospitals, and the popular Storytime to Go backpacks, which circulate widely and help bridge access gaps for families. The team also provides training and resources for branch staff, including storytime kits and early literacy tips. Big Play offers opportunities for engagement with others in the community and the Storytime Summit increases staff professional development. Early Learning maintains strong partnerships with local healthcare providers and community organizations to ensure families receive books and early learning materials, especially in underserved areas.

STAFF REPORTS

MARKETING – Sara Neal, Marketing and Communications Manager

Annual Report

The Library's [2024 Annual Report](#) is now available on our website. This yearly report highlights our programs, statistics, expenses, and revenue.

National Rankings

According to the latest Institute of Museum and Library Services data, Salt Lake County Library is ranked #12 in the nation for overall circulation out of 9,000 libraries. We are #8 for physical materials and #5 in the nation for children's books. Despite serving a large community with 18 branches—compared to some systems with 30—we continue to be recognized for our outstanding service. For more details, visit the [IMLS Public Libraries Survey](#).

We are proud of these achievements and grateful for the continued support of our community, staff, and board.

FINANCE AND TECHNOLOGY – Brad Kendrick, Associate Director

Finance Update

We are finalizing year-end activities to ensure all departments remain within budget. There are no concerns at this time. The mayor has reviewed the proposed budget and will present it in about a month. Following the Mayor's presentation, the County Council will review the budget over the next few months, with final approval expected in early December.

Finance policies are currently under review, and we anticipate having updates ready within the next few months. We are also exploring financing options for upcoming building projects.

Technology Update

On the technology side, we are in the process of selecting an integrated notification system that will allow us to send text messages and phone calls to patrons. The project is currently out for request for proposal (RFP), and we expect this system to improve our efficiency.

Additionally, we are undertaking a major initiative to strengthen our partnership with the County IT team and improve communication. While there have been some challenges with system access, we are actively working to address and mitigate these issues.

WRAP UP AND TOUR – Spencer Romney

Bill Scarber made a motion to close the Salt Lake County Library Board Meeting. Ann Engar seconded the motion. The motion passed unanimously.

Board Member:	Vote:
Councilmember, Natalie Pinkney	Aye

Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	Aye
Jessica Strong	Aye
Kaati Tarr	Aye
Lindsay Vargo	Aye
Spencer Romney	Aye
Steve Sokol	Aye

The meeting ended at 2:06 PM. Tyler Curtis and Shaun Dimick (Facilities Manager) took interested parties on tour of the Viridian Event Center.