

# SALT LAKE COUNTY LIBRARY BOARD OF DIRECTORS

Approved by the Board on September 22, 2025

August 25, 2025 – DRAPER BRANCH

Board Attendees:	Board Attendees:	Virtual Board Attendees:
Spencer Romney, Chair	Anastasia Morgan, Vice Chair	Councilmember Natalie Pinkney
Ann Engar	Jessica Strong	Steven Sokol
Kaati Tarr	Lindsay Vargo	Excused Board Attendees:
		William (Bill) Scarber

Other Attendees:		
Joey McNamee	Annaliese Booher	Brad Kendrick
Christa Warren	Emily Bullough	Jennifer Fay
Luke Rasmussen	Matt McLain	Melissa Haslam
Pamela Park	Sara Neal	Sarah Brinkerhoff
Shaun Dimick	Steven Van Maren (patron)	

Other Virtual Attendees:		
Robin Chalhoub	Robert (Bobby) Sampson	Brent Roberts (Help Desk)
Bonnie Bradford	Carrie Hackworth	Elizabeth Anguiano
Josh Walters	Kathy Christiansen	Kim Welch
Maggie Mills	Nyssa Fleig	Oxbow Library
Steph Tilt	Trudy Jorgensen-Price	

Spencer Romney, Board Chair, called the board meeting to order at 12:31 PM

---

## WELCOME – Joey McNamee, Library Director

Joey welcomed everyone to the Draper branch and expressed her appreciation to everyone for making the effort to join, whether they had traveled a long distance or were nearby. She thanked the admin team for preparing the room and ensuring everything was ready, and gave special thanks to the branch for their assistance.

---

## APPROVE MINUTES: June 23, 2025 – Spencer Romney, Board Chair

Kaati Tarr made a motion to approve the minutes from the June 23, 2025 Library Board Meetings. Ann Engar seconded the motion. The motion passed unanimously.

Board Member:	Vote:
---------------	-------

Councilmember, Natalie Pinkney	Aye
Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	n/a
Jessica Strong	Aye
Kaati Tarr	Aye
Lindsay Vargo	Aye
Spencer Romney	Aye
Steve Sokol	Aye

---

## **PUBLIC COMMENTS – Spencer Romney**

No Comments.

---

## **CORRESPONDENCE – Joey McNamee**

It has been a busy season with several key updates. We received a few materials reconsideration requests, which our team thoroughly reviewed as part of our established process. One appeal was escalated to Joey, and if further appealed, it will go to the board within a 30-day window. We value this process as an important part of our commitment to the community and the democratic process.

We also received mixed feedback on our Pride book displays—some positive, some expressing concern. Our Summer Reading theme, 'Color Your World,' was sometimes associated with Pride, but next year's theme will focus on archaeology and is not expected to cause concern. The library regularly features a variety of thematic and cultural displays, including travel, national parks, and dinosaurs.

Additionally, we received feedback about loitering outside the Tyler Branch and a request to open Kearns on Sundays. While our branches have never had Sunday hours, we previously proposed Sunday openings for select branches, though it was not approved in the budget. We may revisit this in the future, possibly starting with pilot locations.

Regarding loitering, our policy is to welcome everyone regardless of background, focusing on behavior rather than individuals. We address issues only when activities disrupt others or involve illegal behavior.

## **AGENDA ITEMS**

### **INTRODUCTION TO THE DRAPER BRANCH – Sarah Brinkerhoff, Branch Manager**

The board was welcomed to the Draper branch, which celebrated its 20th anniversary this year. The theme was “Blast to the Past,” highlighting the library’s history, including its farming roots, the nearby chicken farm, and the Trax line’s role in shipping eggs from the area.

Fliers were shared with branch statistics. Circulation remained strong, with Draper tying for second highest with Whitmore. Graphic novels—especially in the children’s section—showed the most growth, so the collection was expanded.

Last year, Draper offered over 800 programs for all ages and developmental levels. Adventure Storytime in the park was held regularly, including walks around Sego Lily Park. The program was popular enough to consider extending into September and October.

The All-Abilities program, which started in 2018, has expanded to five locations. Last year, All-Abilities kits were introduced, designed and assembled by staff for visiting groups. These kits helped establish positive, welcoming interactions and addressed behavior challenges. Each quarter, a new themed kit was created, and the program grew with support from other libraries.

This fall, Draper will host their 4th tiny art contest called “All About Art.” Last year, almost 500 entries were received in five different categories. The board was encouraged to vote for their favorites from November 6 to December 6.

---

## **LIBRARY BORROWING POLICY – Christa Warren, Senior Manager of Collections**

The policy was approved in June. However, a minor error was identified. The policy has been updated to clarify that out of county residents may check out Library of Things. Only this item was changed.

*Anastasia Morgan moved to approve the Library Borrowing Policy as written. Lindsay Strong seconded the motion. The motion passed unanimously.*

<b>Board Member:</b>	<b>Vote:</b>
Councilmember, Natalie Pinkney	Aye
Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	n/a
Jessica Strong	Aye
Kaati Tarr	Aye
Lindsay Vargo	Aye
Spencer Romney	Aye
Steve Sokol	Aye

---

## **CULTURAL ARTS EXHIBITS POLICY – Sara Neal, Marketing Manager**

The updated Cultural Arts Exhibits Policy for branch displays now includes a clear statement of expectations, replacing the previous contract. It affirms compliance with publicity and privacy laws, clarifies that works are not for sale in the library (but may be sold elsewhere), and specifies that artists are responsible for setup and takedown. The policy also now addresses reconsideration and appeals of exhibit materials.

*Kaati Tarr moved to approve the Cultural Arts Exhibits Policy as written. Ann Engar seconded the motion. The motion passed unanimously.*

<b>Board Member:</b>	<b>Vote:</b>
Councilmember, Natalie Pinkney	Aye
Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	n/a
Jessica Strong	Aye
Kaati Tarr	Aye

Lindsay Vargo	Aye
Spencer Romney	Aye
Steve Sokol	Aye

---

## **BUILDING UPDATES – Joey McNamee**

We have several major building projects underway. For existing buildings, the Taylorsville remodel is out for bids in September, with plans to close for a few months starting in November to update the entrance. We will monitor community traffic to ensure nearby branches (West Valley, Kearns, West Jordan) remain accessible when closures occur. Draper will soon have its HVAC system replaced, and a new vestibule will be added to improve temperature control. West Valley's hours were recently reduced due to HVAC issues, and we are considering a rebuild in the near future—spring and fall are the best seasons for work at that location.

A few months ago, the board approved moving forward with the Midvale branch real estate transaction. We expect to provide an official update soon. For the new central services operations building—a warehouse purchased in March—we have selected an architect and are discussing the design. While the project timeline is not available at this moment, we aim to have the team moved in by early 2027. We are excited about how this new facility will support central operations and improve our processes for greater efficiency.

## **STAFF REPORTS**

### **GDPA UPDATE – Matt McLain, Associate Director of Outreach & Programming**

There are no major changes to report this month. The <http://Privacy.Utah.Gov> website provides helpful resources, including the Ready Set Go document. All government entities must initiate their privacy programs by December 31. The county has appointed a Chief Administration Officer, with Rachel Richardson (Database Administrator) serving as our internal library records officer and Matt McLain as the temporary head.

A county workgroup is developing a privacy notification for patrons, and we are drafting a library policy that will be updated to match the county's version, which will be reviewed by the district attorney. Privacy remains a core library value, and we continue to take patron information seriously. County-wide privacy training for all employees is expected next month. Some deadlines have passed, such as updating new contracts to follow the policy, but we still have time to address this. We have also identified some vendors who are not yet able to comply with the new requirements.

---

## **HUMAN RESOURCES UPDATE – Pamela Park, Human Resources Manager**

### **Teen Summer Internship Program**

The Teen Summer Internship Program was established several years ago by Robin Chalhoub and has since expanded with help from Sarah Brinkerhoff. This summer, 17 teens participated from May to August, contributing 2,675 hours. Three interns were hired to continue working during the school year, helping spark interest in library careers.

Interns, ranging in age from 16–18, may work up to 20 hours per week at \$14/hour. They assist with shelving, circulation, displays, programming (such as O.W.L. Camp and Spy Camp), and Summer Reading projects. A post-program survey highlighted positive experiences, including opportunities for Spanish-speaking interns to engage with families. In addition to

exposing teens to library career paths, the program has an end of summer resume workshop. The program also provided merit staff with supervisory training.

### **Employee Rewards Program**

The Employee Rewards Program was updated in May to align with changes to the [Human Resources 5-100](#) county policy. The program allows staff to nominate colleagues for outstanding work, with nominations reviewed for consistency and equity.

In the past thank you notes were used to show appreciation among coworkers. Five thank you notes could be used for one hour of leave, for up to eight hours of leave per year. This became difficult to track with the changes, so it was eliminated and the available leave was added to the other portion of the program, Cheers for Peers. A nomination in this category is reviewed by a workgroup to recognize contributions on various levels and to ensure fair representation across job positions and locations.

The rewards program includes up to 16 hours of bonus leave or up to \$200 in gift cards per year, with options for Target, Amazon, and other stores. Larger achievements may qualify for additional bonuses with leadership approval.

---

## **COLLECTIONS UPDATE – Christa Warren**

### **Board Report**

The board receives a static report before each meeting. We have recently seen a few spikes in our usage statistics. These are not unusual and are often caused by vendor errors, software glitches, or automated activity such as AI bots. Our team—including Rachel Richardson (Database Administrator), Lyndi Buehler (Database Librarian), and Christa Warren—closely monitors these discrepancies and works directly with vendors to verify and document any unusual activity.

For example, a recent spike in ProQuest usage was likely due to a bot or a very enthusiastic patron, resulting in 55,000 retrievals. "Retrievals" refer to successful viewing or downloading of electronic information from our online collections. These do not have a circulation period and may include logins, sessions, or searches. Although this activity accessed our subscription, it did not affect our costs.

Some vendors, like HeinOnline (legal database) and Utah Newspapers, may not meet our monthly reporting deadlines, so their statistics are sometimes added later. While these occasional spikes can temporarily inflate our numbers, our review process ensures transparency and accuracy, maintaining the high standards required for audits.

### **Bird Watching Kit**

The new Bird Watching Kit will be launched in September as part of our Library of Things collection. Each kit includes a bird guidebook, monocular, binoculars, and informational materials to support birdwatching in Utah, which is home to over 400 species. The kits are available at 14 locations and can be checked out for 21 days. This pilot program encourages exploration and learning in our community.

### **Upcoming activities –**

Check out the [Events Calendar](#) for fun programs including the Star Party, Chalk the Walk, and a Tosho Con program for teens.

---

## **WRAP UP AND TOUR – Spencer Romney**

Lindsay Vargo made a motion to close the Salt Lake County Library Board Meeting. Jessica Strong seconded the motion. The motion passed unanimously.

<b>Board Member:</b>	<b>Vote:</b>
Councilmember, Natalie Pinkney	Aye
Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	n/a
Jessica Strong	Aye
Kaati Tarr	Aye
Lindsay Vargo	Aye
Spencer Romney	Aye
Steve Sokol	Aye

The meeting ended at 1:26 PM. Sarah Brinkerhoff took interested members on a tour of the facility.