

**Salt Lake County Library Board of Directors Meeting
Magna Branch
October 22, 2018**

Attending: Nancy Thorne, Vice Chair; Aimee Winder Newton, James Jackson III, Sandra Osborn, Hollie Pettersson, Frenchell Hampton

Excused: Kristin Covili, Cindy Mecklenburg, Chelsea DiFrancesco

Others: Jim Cooper, Holly Yocom, Liz Sollis, Kent Dean, Susanne Jones, Melissa Wayman, Leslie Webster, Nic Dunn, Sean Bailey, Jennifer Fay, Maggie Mills

Nancy Thorne called the meeting to order at 12:35 p.m.

Welcome—Melissa Wayman, Magna Branch Manager

Melissa provided a presentation highlighting:

- Relationship with the Magna community
- Magna Arts Festival (Main Street) and Magna Arts Contest (the latter was hosted by the Magna branch)
- Trunk or Treat
- Santa Stroll
- Wasatch Community Gardens
- Open mic night every Friday (with a few celebrities working on the Disney show that is being filmed in Magna)
- Chick incubation—STEM!
- Summer—very popular space for kids and teens
- Drop-in after school programming for kids of all ages
 - Kids Café—partnership with Utah Food Bank
 - 1-2 hour programs offered, Monday-Friday—crafts, yoga, computers, games, etc.

Jim shared background information about Melissa and her career with Salt Lake County Library. She started at Whitmore in the mailroom, obtained her MLS, and has been an incredible asset to the County Library ever since.

Minutes from Previous Meeting

James Jackson III made a motion to approve the minutes from the September board meeting; Aimee Winder Newton seconded the motion and it passed unanimously.

Public Comments

No public comments.

Correspondence

Jim shared a story about a woman from Hawaii who described herself as a grandma who is a lifelong learner and has lived in multiple states, in several communities. She is currently enrolled in a Master of Public Administration program and writing a paper about an entity that provided her a great experience. As part of the paper, she

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needed to contact the entity. She selected and contacted Salt Lake County Library because she used several of our branches while living here and she consistently had positive experiences, with the services being delivered in a high-quality manner. She and Jim discussed the strengths of the County Library—from resources to personnel—and our commitment to making a positive difference in the lives of our community.

A South Jordan patron shared appreciation of Ms. Allison’s ability to make her 19-month-old son, with developmental delays, feel welcome and included in her storytime.

A West Valley patron reached out to share how much they appreciated assistance with the quick creation of a resume.

A patron requested more funds be used on books than on décor.

NEW BUSINESS

Introduction of New Board Members—*Jim Cooper, Library Director*

Sandra Osborn is finishing her masters in creative writing with an emphasis in children’s literature and resides in Daybreak.

Hollie Pettersson is an educator and licensed psychologist who grew up in the Magna area.

The attendees introduced themselves to the new board members.

Staff Day Report—*Sean Bailey, Education Program Manager*

The Library hosted a full-day of staff training focused on professional development, and fostering teamwork and improving team dynamics. The team flags exercise was a great way to encourage team building and to feature the talents of all of our unique teams. Kris Boesch provided an interactive keynote session on improving the workplace culture/workplace emotional health. Following the keynote presentation, leadership and a few staff members played a game of Library Family Feud.

Workability Centers provided a session on the importance of an ergonomic worksite. We closed the training with a team building ‘egg-ercise,’ using eggs and a variety of supplies. The teams were given the time-limited challenge of using all of the supplies they received to create a safe ‘vehicle’ for the egg to be dropped off of the roof of the Library’s Viridian Event Center. Prior to dropping the egg, the teams were invited to share their teaming process with all staff.

Sean emphasized and recognized the team effort required to provide an effective professional development day.

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Attendees: 430 staff

OLD BUSINESS

Building Updates—*Jim Cooper, Library Director*

Currently four projects, within the bond, are underway:

- **Holladay:** Remodel—We are reviewing bids on Friday and are nervous about the cost of steel and the labor shortage in the valley.
- **Operations Center:** This is a new purchase located at 9786 Prosperity Road, West Jordan. It replaces the old Facilities building in Kearns. We are reconfiguring some of the warehouse space for welding, cabinet making, a spray booth, and other operations. We will be going out to bid soon.
- **Daybreak:** New building - We are ready for scoring of contractors. Plans are in place; construction docs are prepared. Sandra participated in the selection committee.
- **Kearns:** New building—The project is well underway for building. We would like a board member to participate on the selection committee.
Frenchell Hampton offered to participate on October 25, at 9 am.

Efforts are still in place for Granite (consolidating Smith and Columbus), West Valley (rebuild) and Herriman (second location) branches.

South Salt Lake has some concerns that the presence of a public library may increase homelessness in their community.

Liam Keogh shared case details of Martin v. City of Boise. Boise has an ordinance that criminalizes camping by the homeless on public property. Six people received citations and sued the city of Boise. The District Court level found in favor of the city of Boise. The homeless individuals appealed to the 9th Circuit Court. The 9th Circuit Court had a determination from 10 years previous and reiterated that a city cannot criminalize someone sleeping on public property if shelters are full. Some of the interpretations of this decision are that public property is, essentially, homeless property.

Jim emphasized the fact that we do not support camping on County Library property. We have provided reports to South Salt Lake detailing the effective manner that we operate our existing 18 branches, to include that we design our buildings for safety.

RFP for art projects—Up to one percent of the budget is committed for public art in new buildings. If you are interested in participating in an art selection committee, let Jim know. Aimee would love to know more about the process and offered Nic Dunn as a representative if nobody else volunteers.

Sandra offered to review Daybreak RFPs and Hollie offered to review the RFPs for Kearns.

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STAFF REPORTS

Budget & Finance—*Jim Cooper, Library Director*

The Mayor's budget will be announced tomorrow, October 23, at the County Council Chambers, 10 am. We feel good about what we presented. It is a flat budget.

Statistics—*Jim Cooper, Library Director*

600-800 people visit each of our branches each day. Sandy continues to have higher numbers of visitors.

We estimate 13-14 million items will circulate this year.

Human Resources—*Jim Cooper, Library Director*

Kent Dean, associate director of Outreach & Programs, has announced his retirement at the end of December, 2018; after 30 years of service. He has worked as a courier, copycat logger, library assistant, branch manager and associate director.

Cheryl Mansen, head of collections, acquisitions and technical services is retiring at the end of November, 2018.

Marketing—*Liz Sollis, Marketing Manager*

Liz provided a review of branding efforts to reinforce that all branches, the Library's Viridian Event Center, South Main and Alta Reading Rooms, and the robust collection and programs that we offer are all part of the Salt Lake County Library, aka, the County Library.

Finance & Operations—*Leslie Webster, Administrative & Fiscal Manager, acting-in Associate Director of Finance & Facilities*

The budget timeline - Budget presentation tomorrow; the Council will review budget requests in November; the budget will be finalized in December.

Leslie offered to meet individually with board members to train them on the budget and the budget process.

We are bonding for four new projects in December and hope to bond for the other projects next year.

Leslie is currently meeting with managers to review 2018 budgets and moving funds to underexpend as needed. These funds are to be used for other year-end expenses. Holladay is in need of some new furniture for their re-opening next year, and we plan to use underexpend to cover these costs.

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NEXT MEETINGS:

Monday, November 19, South Jordan

Monday, December 10, West Jordan

Nancy called the meeting to close at 1:54 p.m.