

Salt Lake County Library Board of Directors
South Main Public Health Center
August 27, 2018
Approved

Attending: Paul Benner, Chair; Kristin Covili, Cynthia Mecklenburg, Nancy Thorne, James Jackson III, Richard H. Nixon, Aimee Winder Newton, Chelsea DiFrancesco

Others: Jim Cooper, Holly Yocom, Liz Sollis, Jeff Buydos, Nyssa Fleig, Susan Spicer Kent Dean, Susanne Jones, Brian, Stephanie Anderson, Liam Keogh, Leslie Webster, April Townsend

Paul Benner welcomed everyone and called the meeting to order at 12:35 p.m.

Minutes of Previous Meeting

Aimee Winder Newton made a motion to approve the minutes of the July meeting with Leslie Webster's name revised. Kristin Covili seconded the motion. The motion passed unanimously.

Public Comments – There were no public comments.

Correspondence – Covered in the building update.

Board Member Applications – *Board Member Selection Committee*

There are two Board openings. Paul Benner and Richard H. Nixon have each served for eight years. The Board Member Selection Committee, Kristin Covili, Cindy Mecklenburg, and Nancy Thorne reviewed a number of applicants and have selected five to interview. The applicants represent districts that aren't represented on the Board right now. Interviews will be set up for Monday, September 10. Recommendations will be submitted to the Mayor's Office. Final approval is given by the County Council.

Who will wield the gavel next year? Nancy Thorne moved to have an election.

Cindy Mecklenburg nominated Kristin Covili for Chair. Aimee Winder Newton seconded the motion. Cindy Mecklenburg nominated Nancy Thorne for Vice Chair. Kristin Covili seconded the motion.

Aimee Winder Newton moved to support the nominations by acclimation. Chelsea DiFrancesco seconded the motion. The motion passed unanimously.

Welcome /South Main & Outreach – *Susan Spicer, Library Program Manager*

The Library's South Main services are a collaboration between Salt Lake County Health Department, University of Utah Health Services and The County Library. Brian Peters and Marissa Martinez offer library services to families. The building also houses a WIC clinic and a full service health clinic. People come from all around the valley.

Brian surveyed the group that we serve to see if we are getting meaningful results. His results are being published in the January issue of *Children and Libraries: The Journal of the Association for Library Services for Children*.

At the South Main facility, 15,000 books are given away annually. Staff also do programming at other facilities, Sunnyvale (low income after school program for refugees), Bud Bailey

(underserved youth), and Youth Services Campus (teens in the foster care program, homeless, or with family difficulties).

Brian reviewed survey results. Surveys were in both English and Spanish. One hundred and eighty three were completed.

- The more books families have at home, the more frequently parents read to their children.
- Those who visit the South Main Reading Room more frequently get free books and the number of books at home grows.
- When children select books they like they become advocates for being read to.
- As visits increase, they are getting more books and the reading at home increases.
- The free book program increases reading frequency at home.

Brian was asked if families were also using their local libraries. One of biggest reasons they don't is they don't have library cards. We will look into seeing if there is a way for people to sign up for library cards at the South Main location.

Aimee Winder Newton asked why they don't have library cards.

The survey didn't ask specifically. Brian guesses language barriers and being afraid of the institutional nature of libraries. Fines didn't seem to be a barrier.

This meeting and the next meeting at the Jail highlight non-traditional library services.

Updates – *Jim Cooper Library Director*

Buildings

Holladay – We have started to select contractors. Ten contractors came to the first phase, prequalification meeting.

Daybreak – We are working with Daybreak Communities on the infrastructure build out. We have seen an increase in construction prices.

Kearns – Both Kearns and Daybreak will be ready for a 2-stage selection process within the next 6 weeks.

Granite – Jim provided a site layout and has reviewed outdoor areas and their uses with South Salt Lake City officials.

He reviewed the city's concerns and his responses. They want to know exactly what kinds of programs will be in the various spaces. We do a variety of things. Jim responded with larger vision of types of programs, not specific details.

While we want to integrate with the town home development we are not dependent on them and they aren't dependent upon us. They are two separate projects.

South Salt Lake City can review the building plans. They are concerned about rezoning from residential use to library use. Closing the transaction is contingent on rezoning to library use. We are continuing to work with the South Salt Lake City mayor. We have paused further design work by Method Studio until things are resolved with the city. We have asked for a response from the city by August 31.

Holly Yocom said we are making progress. We have all the right people at the table. It is clear that these (library and town homes) are separate projects. We will continue to work with them as the planning process goes forward.

The city does want a new library.

West Valley – There is no movement on the Valley Fair mall. Jim has a meeting with West Valley City officials on Tuesday, August 28 to discuss options. We are looking at a way to remodel the existing building and expand the envelope to 15,000 to 18,000 square feet to keep it serviceable for another decade. That would give time to find land elsewhere. Conditions being asked for by mall owners are not things we can agree to.

Herriman – We haven't been actively pursuing that property. Herriman City hasn't come forth with their donation of property. We are looking at the cost of all the buildings. We will look at our capacity to fund all projects and variations of the projects and will bring the board recommendations.

Budget

Over all the budget is flat. Amounts have been shifted among some line items.

We are asking for four new positions

- A person to oversee Creation Space
- Two facilities people – A manager of warehouse space and a facilities maintenance specialist
- An employee at the Oxbow Jail where we are expanding services.

Aimee Winder Newton asked for a detailed budget. It is OK to wait until after Mayor's review.

The Board doesn't approve the budget.

Computer software subscriptions includes many subscriptions.

OWL Camp – *Nyssa Fleig Library Program Manager*

The mission of O.W.L. Camp is to provide a free, inclusive, high-quality, engaging, S.T.E.A.M. based camp for youth ages 11-18 based on Harry Potter.

The goals are to

- Create an immersive Hogwarts experience.
- Teach S.T.E.A.M. concepts in a fun environment.
- Develop developmentally appropriate classes.
- Partner with respected, education based community organizations.

Nyssa reviewed a PowerPoint presentation that addressed how each one of the goals had been met.

Accommodations for several children with special needs – blindness, autism, in wheelchairs, with seizures, and anxiety - were made so that they could attend.

Social and emotional learning is an important part of O.W.L. Camp

We added an adult N.E.W.T. U. but didn't have the response we would have liked.

They didn't publish dates for various age groups ahead of time because they needed to adjust what ages would be attending each day based on applications. Next year they will publish the week, June 24 – 29.

Nyssa doesn't have the final budget numbers but she can get them for Aimee.

We weren't able to accept every applicant. The first round there were about 200 who didn't get accepted. The second round, after RSVPs were received, places opened and were filled in.

Aimee Winder Newton left at 2:05 p.m.

Marketing – *Liz Sollis Marketing Manager*

United for Citizenship – We are partnering with the Mayor's Office by putting boxes in our branches. We will have a program at West Jordan for Welcoming Week.

JA City – Liz handed out information about JA City. It teaches kids how to operate a business. Fifth graders complete a 6-week curriculum. They can apply to be a librarian. Because JA City didn't have a store front available, we started with a kiosk. Space is now available and April's team is putting the store front together. We will send you an invitation to the grand opening in September. 98,000 kids go through program annually.

We will no longer call our South Main location the Byington Reading Room but we will place a plaque with Dr. Byington's name on it.

Liz introduced Jeff Buydos Public Relations Coordinator.

We are partnering with the Diaper Drive again.

STAFF REPORTS

Statistics – *Jim Cooper Library Director*

Jim pointed out that we are highlighting outcomes as well as outputs and called attention to the stories behind the numbers that are being reported.

Human Resources – *Pamela Park Human Resources Manager*

- Board members are invited to Staff Day, October 8.
- Long-time manager Ruby Cheesman is retiring.
- Labor trends in library – The unemployment rate is less than 3%.
- We have over 20 reclassifications in positions. We are needing fewer less-skilled workers. Our needs are turning toward paraprofessional, professional and technical positions.

OTHER

Jim thanked Paul Benner and Richard H. Nixon for their years of dedicated service. They have served the citizens and guided the direction of libraries well.

Paul said he was honored to have served. There are so many initiatives in progress he hates to leave. Richard said the change over the years has been dramatic. He thanked everyone for allowing him to serve.

The meeting adjourned at 2:20 p.m.