

**Salt Lake County Library Board of Directors
December 9, 2024
Sandy Branch
Approved by the Board on January 27, 2025**

Board Attendees:	Board Member(s) on WebEx:	Excused Board Member(s):
Spencer Romney, Chair Anastasia Morgan Kaati Tarr	Steven Sokol Councilmember Suzanne Harrison	Nancy Thorne William (Bill) Scarber

Other Attendees:		
Joey McNamee Christa Warren Leslie Webster Sara Neal	Megan Smith Emily Bullough Matt McLain Robin Chalhoub	Bobby Sampson Jackie Standing Melissa Haslam

Other Attendees on Webex:		
Brent Roberts (Help Desk) Kathy Christiansen Shaun Dimick	Carrie Hackworth Maggie Mills Trudy Jorgensen-Price	Darin Butler Susan Spicer

Spencer Romney, Board Chair, called the board meeting to order at 12:33 pm.

Welcome – Joey McNamee, Library Director

Everyone was welcomed to the meeting with an expression of appreciation for them making an effort to attend. The board has some vacancies to fill to ensure a quorum in the future.

The new Associate Director of Community Services, Bobby Sampson, was welcomed. Bobby spent nine years in the County Council Office working for Jim Bradley and has experience working for the Sherriff's Office.

Approve Minutes from the October 28, 2024 Board Meetings

A motion was made to approve the minutes, but the agenda was not properly posted on the Public Notice Website, so they will be approved again in the January meeting.

Public Comments:

Steve Van Maren, a patron currently residing in Draper, asked if the library was removing banned books. The library has a reconsideration process as well as a weeding process for old, damaged, or under-circulating books. No books have been removed from the shelves because of a book ban or reconsideration. Occasional reconsiderations do result in books being moved to a different age group.

Steve Van Maren made an additional observation that the meeting agenda was not on the Public Notice website, which was the result of an oversight and will be corrected for future meetings.

Correspondence – Joey McNamee, Library Director

No correspondence.

AGENDA ITEMS

Introduction to Sandy Branch – Jennifer Fay, Associate Director & Kathryn Kidd, Assistant Manager

Branch manager, Darin Butler, is unable to be in person today but is online. Associate Director, Jennifer Fay, and Assistant Branch Manager, Kathryn Kidd, introduced the Sandy Branch. Sandy is no longer the biggest building in the system, but it continues to have one of the largest collections, and it maintains the highest circulation and door count.

The Sandy Branch now has a small create space and the incredibly popular storytimes happen every morning. A bi-lingual Chinese storytime occurs regularly and the branch has a rotating art display, which is currently highlighting Chinese art. All Ability programs include teens and adults with various activities and crafts on a quarterly basis. Other programming includes a variety of clubs and activities for all ages.

Blood Drives are scheduled on a monthly basis in partnership with the Red Cross Blood Mobile. The branch received recognition for this service, especially since each donation saves about three lives.

The building is on the list for a future remodel and the board will continue to receive regular updates on this process.

Closed Session to Discuss a Real Estate Matter – Joey McNamee, Director

A closed session was postponed to provide proper notification to the public. An emergency meeting was considered, but it was determined that the information discussed in the October Board Meeting (which remained the same), and the motion made when the public meeting was reopened, was enough to proceed with a real estate transaction as planned.

ILL Borrowing and Lending Policies – Christa Warren, Senior Manager of Collections

Christa Warren presented the updated Interlibrary Loan (ILL) Borrowing and Lending Policies. Both were updated to include audio material, such as the Playaway Tablets and Wonderbooks.

The ILL Borrowing Policy included an additional update to state that Student and Temporary accounts are not able to borrow ILL materials.

A motion will be made to approve the policies in the January meeting.

Informational – Board Member Recruitment – Joey McNamee, Director

A Library Board sub-committee was formed to interview six board candidates. The sub-committee will include Spencer Romney, Steve Sokol, Joey McNamee, Matt McLain, and Melissa Haslam. Interviews will take place the afternoon of December 18. We appreciate our board members who have served with the library and we are excited to add a few new members.

Informational – Reimbursement Resolution – Joey McNamee, Director

Tomorrow during the County Council Meeting, we will be presenting a request for reimbursement resolution. This is a tool to identify that new construction costs, which the library pays for up front, can be reimbursed by a bond for new construction. We do not want to bond right away, as this starts a clock ticking. We have a library fund balance that we want to use for upfront construction costs, but we would like the opportunity to be reimbursed from a bond for those projects.

The County Council Meeting will also discuss the real estate information as reviewed during the October Library Board Meeting. Board members are invited to attend in support if they are able.

STAFF REPORTS

Director Report – Joey McNamee, Library Director

Everyone was thanked for their support. Special recognition was given to the Leadership Team for doing an incredible job during the transition of directors. The library system is working on strategic planning and creating a plan to move forward in the future.

Finance & Operations Update – Leslie Webster, Associate Director of Administrative Services

The fiscal year is winding down and the budget is moving forward as proposed. The library long range plan will be a part of the County Council Meeting tomorrow. A compensation increase has been recommended by County Council.

The library buildings are up and running. West Valley is week to week and will hopefully it will make it through the winter. West Jordan is planning on a new boiler in the spring.

Marketing Update – Sara Neal, Marketing & Communications Manager

The Whitmore Branch celebrated their 50th anniversary, which included Robin Chalhoub presenting on behalf of the Mayor’s Office, as well as county and city elected officials. Deseret News wrote a great article on the event. TV stations publicized the November Month of Giving Campaign and the Viridian Event Center will provide viewings of holiday movies in December.

The library experienced high circulation in 2024, with circulation hitting 12.5 million and perhaps reaching 13 million before the end of the year.

Personnel Report – Pamela Park, Human Resources Manager

A new director was recruited and hired this year. We expected it to be 18 months, but the process provided faster results.

40-Hour Merit Staff: 282

30-Hour Merit Staff: 77

20-Hour Merit Staff: 107

Substitute Temporary Staff: 96

Total: 562

Positions In Recruitment: 17, and Human Resources is working with our Technical Services Department to re-organize, including a re-name to Collection and Resource Services, in the new year.

Chair, Spencer Romney, adjourned the meeting at 1:07 pm. Jennifer Fay, took interested members on a tour of the facility.