

**Salt Lake County Library Board of Directors
February 24, 2025
Taylorsville Branch**

Approved by the Board on March 24, 2025

Board Attendees:

Spencer Romney, Chair
William (Bill) Scarber

Board Attendees:

Steven Sokol
Councilmember, Natalie
Pinkney

Board Members on WebEx:

Anastasia Morgan

Excused Board Member(s):

Kaati Tarr

Other Attendees:

Ann Engar – Board
Nominee
Chris Dasanjh
Elliot Fenech
Jennifer Fay
Melissa Haslam
Shaun Dimick

Lindsay Vargo – Board
Nominee
Christa Warren
Jackie Standing
Leslie Webster
Sara Neal

Joey McNamee

Christina Walsh
Jene Mortensen
Matt McLain
Robin Chalhoub

Other Attendees on Webex:

Brent Roberts (Help
Desk)
Carrie Hackworth
Erin Rigby
Kathy Christiansen
Megan Smith
Stephanie Tilt

Jessica Strong – Board
Nominee
Clint Benson
Isaac Higham
Kim Bryant Welch
Melissa Wayman
Trudy Jorgensen-Price

Alexis Alires

Davie Bird
Kalena Dean
Maggie Mills
Resident Steve Van Maren

Spencer Romney, Board Chair, called the board meeting to order at 12:35 PM.

Welcome – Joey McNamee, Library Director

Joey McNamee, thanked everyone for attending the meeting at the Taylorsville Branch. Taylorsville is beloved by the local community and other branch attendees.

The board nominees were thanked for attending. We are in the process of receiving approval for their board appointment.

During the last meeting, there was some difficulty with audio online. Everyone was asked to keep side conversations to a minimum, especially in the closed session. The equipment has limitations on tracking multiple conversations. Be loud, be clear, and we will do our best to record everyone's input.

Approve Minutes from the January 27, 2025 Board Meetings

Steve Sokol made a motion to approve the minutes from the January 27, 2025 Library Board Meetings. Bill Scarber seconded the motion. The motion passed unanimously.

Councilmember, Natalie Pinkney – aye

Anastasia Morgan – aye
Bill Scarber – aye
Kaati Tarr – N/A
Spencer Romney – aye
Steven Sokol – aye

Public comments:

No comments.

Correspondence:

A patron submitted a comment through a QR code survey, which is displayed at all the branches. The branch was not mentioned in the survey submission.

*“They are very friendly figuring out Libby books and separating from other books!
They are so friendly to my children and even if they seem tired, they always create a
safe zone!”*

AGENDA ITEMS

Introduction to Taylorsville Branch – Christina Walsh, Branch Manager

Christina Walsh commented on the correspondence by saying that her branch received a comment that her staff never seemed grumpy.

The Taylorsville Branch opened in 1990, making it 35 years old in 2025. The branch was originally called the Park Branch as it is located next to Valley Regional Park, which has a recreation center, pool, and walking trails. The park is popular for library programs, such as the Splish Splash Storytime at the pool, and the Walking Book Club.

Taylorsville is the 2nd smallest library at 12,500 feet. Only the Tyler Branch is smaller. The space is cozy, warm, and boasts a helpful staff. Programming is primarily geared towards early learning. Many grandparents bring their grandchildren into the branch. They also have a growing Spanish-speaking demographic.

The branch may be small, but it boasts a healthy circulation each year, even after a slight decrease as patrons move to ematerials. The public computers are popular and technical help is a great need for some patrons. Staff field multiple questions about the fax machine and copier. Meetings rooms are a big request at all County Library branches and Taylorsville is the only branch without study rooms.

Taylorville has seen an increase in foot traffic and computer usage of 6% from 2024, which is partially related to the increase in visitors to the area when the Church of Jesus Christ of Latter-Day Saints Temple opened nearby. Popular programs include a home school book club, crafting for adults, and online adult lecture series. The branch programs totaled about 15,000 attendees in 2024.

In late 2025, the branch will be getting an updated entryway and is on the long list for a remodel. Staff and patrons love the branch and hope the board members love it too.

Update on Entrance Remodel - Shaun Dimick, Facilities Manager

Shaun Dimick showed an image of the planned entry. Some issues include encountering multiple security gates and a column the moment you walk into the building. A wood trellis will be removed, as it is past its useful life, and glass will be added. All the changes are geared to make the entry more inviting.

The library is working with architects from GSBS. The planned changes will cost about \$100,000. The only other entrance into the building is the staff entrance, which is not set up for patron access. The branch is expected to be closed for a short time close to the end of the year. Patrons will still have access to close branches with West Jordan, West Valley, and Kearns.

Taylorville also received a new parking lot last year when the asphalt was removed and it was repaved.

Informational – Legislation Update – Joey McNamee & Matt McLain, Associate Director

A few bills are being tracked by the library. Matt McLain was thanked for helping track legislation and the bills that may affect the library.

- [H.B. 444](#) Government Data Privacy Act
 - There was a revision to the privacy bill that seems likely to pass
 - The library has been a leader in the county in enacting this bill
 - Third party vendors are being evaluated for the information they collect
 - The library leans toward protecting patron privacy and there is not a lot of personally identifying information that is retained
- [H.B. 473](#) School Digital Materials Amendment
 - This bill focuses on digital instruction materials in schools and assessing if those resources have sensitive material. If so, it will go through the sensitive materials process that was established in 2023.
 - This does not affect public libraries at this time, but we are monitoring this bill as some databases are contracted at the State level for school libraries and public libraries.
- [H.B. 533](#) County Formation Amendments
 - This bill modifies provisions in regards to the creation of a new county
 - This bill will not create a new county, but will set in motion a process to determine if a new county should be formed

- Forming a new county would be costly and has a lot of factors to consider. The new county would need facilities like a jail and a public works building. Revenue would have to be considered and the debt services would have to be split.

Action Item – Closed Session to Discuss a Real Estate Matter – Joey McNamee, Director

The board was reminded about laws for a closed session during an open meeting. The board needs five members as part of the quorum and 2/3 of the members present need to vote to close the meeting. No votes will take place in the closed session, with the exception of a vote to reopen the board meeting.

Chair, Spencer Romney, stated the board will vote to close the meeting to discuss a real estate matter regarding certain library locations, as allowed under Utah law. The meeting will take place today, February 24, in a Taylorsville Branch meeting room.

In addition to the board members in attendance, the board invited Library Director Joey McNamee, Community Services Director Robin Chalhoub, District Attorney Megan Smith, Office Manager Melissa Haslam, Office Specialist Jackie Standing, Facilities Manager Shaun Dimick, and Salt Lake County Real Estate Asset Manager Clint Benson.

Spencer Romney made a motion to close the meeting to discuss a real estate transaction that is not yet public and could jeopardize pricing and availability for the purposes stated. Bill Scarber seconded the motion. The motion passed unanimously.

Councilmember, Natalie Pinkney – aye
Anastasia Morgan – aye
Bill Scarber – aye
Kaati Tarr – N/A
Spencer Romney – aye
Steven Sokol – aye

The Salt Lake County Library Board Meeting was closed at 1:00 pm and reopened at 1:44 pm.

Steve Sokol made a motion to proceed with a modification to a real estate transaction approved in January 2025 that is not available to the public and could jeopardize pricing and availability, as discussed during a closed session. The board approves county representatives or the mayor to move forward with purchases as needed. Bill Scarber seconded the motion. The motion passed unanimously.

Councilmember, Natalie Pinkney – aye
Anastasia Morgan – aye
Bill Scarber – aye
Kaati Tarr – N/A
Spencer Romney – aye
Steven Sokol – aye

STAFF REPORTS

Collections – Christa Warren, Senior Manager

Christa Warren reiterated the circulation numbers from last month, showing the library has circulated over one million items in January.

There are two new items the library will soon begin circulating in the Library of Things collection. Additional collection statistics will be shared at a later date.

- Blood Pressure Monitoring Kits
 - Obtained through a donation from the American Heart Association in conjunction with the Utah State Library
 - The library already has some blood pressure monitors, and this will expand to be part of a kit that includes a blood pressure cuff, an oxygen monitor, and a digital thermometer
 - Kits check out for three weeks
 - Each branch will have one kit, some may have two kits
 - The library recommends patrons sterilize items before and after use
- Wazoodle
 - A listening device similar to Disney Tonies®
 - Three features with 10-15 themes
 - Puzzle
 - Explore/Adventure
 - Meditation
 - Large buttons that a child can navigate
 - 2-hour program time
 - Checks out for one week
 - Comes with a charging cord
 - Kept by the circulating tablets
 - Will rotate through the branches to keep the collection fresh
 - Will be promoted by Marketing as well as shared by staff in Storytime

Public Services – Jennifer Fay, Associate Director

Jennifer Fay provided slides in an overview of the traditional branch operations. Not everyone is a librarian, but we all answer to that title.

Branch Staff:

- Branch Manager
 - Responsible for everything in the branch
 - Reports up to Jennifer Fay
 - Keeps messaging simple
- Assistant Managers are located at the larger branches
- Custodians
 - Some branches are outsourced to RBM
- Information Desk
 - Librarians

- Master's degree is required
 - Maintain the collection
 - Answer complicated reference questions
 - Participate in outreach
 - Participate in community engagement
- Library Assistants
- Circulation Desk
 - Circulation Supervisor
 - Assistant Circulation Supervisor
 - Shelves report to the Assistant Circulation Supervisor

The majority of branch staff are members of the circulation team. They are usually the first person a patron sees when they arrive at the branch and the last one they see as they leave the branch.

Branch Services:

- Circulation
 - Moving materials
 - Handling accounts
- Collection Management
 - Handles the data on all circulating items
- Customer Experience
 - Help maintain a welcoming and safe space
- Information Services
 - Reference questions
 - Need to know how to find most answers or where to refer patrons
 - This is one of the reasons why librarians have a master's degree
 - Technology assistance
- Outreach & Partnerships
 - Community engagement
 - Reaching underserved communities
- Programming
 - Events and activities for all ages

Service Highlights:

- Librarian by Appointment
 - Patrons receive one-on-one time to learn about a specific subject
- Print from Anywhere
 - Send it from your personal devices to a public printer
- Library of Things
- 3D printing at all libraries
- Create space
 - Not all branches have one
 - Two kitchens
- Curbside pickup
 - Popular during the pandemic, but now only used by those with limited mobility
- Business Centers
 - For copying and faxing
- Seed Libraries
 - Take the seeds and grow something

- Harvest seeds to return
- Kid's Café with Utah Food Bank
 - Offers snacks in the afternoon for those who have food insecurity and are in close proximity to a Title I School

Utah Library Association Election Results – Joey McNamee

Many of the County Library staff participate in the Utah Library Association (ULA). We received word during the meeting that the following individuals from the County Library will be serving in leadership roles.

- President-Elect: Azra Basic, Hunter Manager
- Diversity Services Roundtable Chair-Elect: Mieke Nielson, Whitmore Assistant Manager
- Health Roundtable Chair-Elect: Josh Clemens, Health Outreach Senior Librarian
- Outreach and Community Engagement Roundtable Chair-Elect: Jennifer Flake, West Jordan Assistant Manager
- Reference and Adult Services Roundtable Member-at-Large: Deanna Simonis, Granite Librarian

Technology – Elliot Fenech, IT Manager

The County Library refrains from collecting information that is not needed. AI is a factor on how we share data and IT is determining if it is safe to use for staff tasks. The biggest risk for the library is privacy information and cyber security.

The Data Governance Committee is working on compliance in regards to the following legislative bills. The committee includes three workgroups, policy and philosophy, digital data, and physical data. The workgroups consider all things data privacy related and is establishing a plan on how to best maintain personal identifying information.

- [H.B. 491](#) Government Data Privacy Act
- [H.B. 444](#) Data Privacy Amendments

Steve Sokol made a motion to close the Salt Lake County Library Board Meeting. Bill Scarber seconded the motion. The motion passed unanimously.

Councilmember, Natalie Pinkney – aye
 Anastasia Morgan – aye
 Bill Scarber – aye
 Kaati Tarr – N/A
 Spencer Romney – aye
 Steven Sokol – aye

The meeting ended at 2:10 PM. Christina Walsh and Shaun Dimick took interested members on a tour of the facility.